

**DANSVILLE SCHOOLS**  
**Board Meeting Minutes**  
**May 19, 2008**

A regular meeting of the Dansville Schools Board of Education was called to order at 7:00 p.m. by President Debbie Hedemark.

Members Present: Mary Clinton, Debbie Hedemark, Mike Kapp, David Lilly, Phil Minshall, Charlie O'Rourke, Dan Pheils

Administrators: Ron Stoneman, Amy Hodgson, Terry Jones, Faith Norman, Nancy Jungkans

Pledge of Allegiance

President Hedemark asked if there were any changes to the agenda. Mr. Stoneman asked to move Discussion Item #6; the 2008 – 09 School Calendar and schedule discussion schedule to coincide with the Superintendent's report. He also asked that Discussion Item #5; the Proposed 2008-09 Middle School Handbook discussion be presented with the Middle School principal's report. These changes were approved.

Public Participation

None

Special Presentations

Barton Malow Design made a presentation to the Board regarding services they are offering to provide the Dansville School District. Services include school improvements and new facility possibilities and different options to achieve our goals and needs. A copy of the presentation is on file in the Superintendent's office.

Board Reports and Correspondence

Superintendent's Report:

- Mr. Stoneman discussed the proposed calendar for 08-09. The current teacher professional development practice was identified for the district and the Principals do not feel it is productive. The early start time is not easy to get staff fully involved. The Principals detailed their rationale on the proposed calendar/schedule and why it is more effective. The possibility of a latch-key program to help with early release days and students who not have a safe place to go has been discussed with a local daycare provider. The new calendar also reflects the Ingham ISD county wide mandated Christmas and Spring break dates.
- The discussion moved on to the school start and end time changes. Currently the CACC students miss more instructional time. They need to be released earlier to obtain lunch. Due to travel time, athletics and quiz bowl cause early releases and the time change would limit students missing instruction. There would be less substitute teachers needed to cover classes teachers/coaches who have to leave early.
- The Michigan Education Leadership Group Art Show awards are being held on May 20, 2008. Dansville Schools has four students who will have art displayed, two at the Thorburn Education Center and two at MELG offices. Leanne Minshall suggested

the Board send letters of acknowledgement to these students and attend the ceremony if possible.

### High School Report

Principal Amy Hodgson reported:

- Mrs. Hodgson is part of the Countywide ISD Personal Curriculum Taskforce to develop paperwork and communication tools to implement.
- The proposed updated High School handbook will be presented at the June board meeting.
- As a result of the work of the Positive Behavior Support Committee and creativity of our DHS students, the CHARACTER expectations were painted in the High School Commons by a local artist.
- Freshman orientation was well attended. Only five families were not able to attend.
- Over 300 people attended Academic Honors Night on April 29, 2008 at the High School. Approximately 80 students were honored.
- DHS had track students qualify for leagues.
- The senior class requested all that Board members be on stage during their graduation ceremony on June 1, 2008.

### Middle School Report

Principal Terry Jones reported:

- The Middle School staff academic support team continues to meet to discuss options for 8<sup>th</sup> grade students to help prepare them for high school.
- MS students were very well behaved on bus trips; Chicago & Washington D.C.
- Mrs. Jones detailed a bullying incident that took place in the Middle School. Mrs. Jones had a speaker talk with Middle School students and describe healthy relationships.
- Mrs. Jones reviewed the new proposed Middle School Handbook. She listed changes and additions to the new book and additions. The new handbook will be brought for action at the June Board meeting.

### Curriculum Director

Mrs. Terry Jones reported:

- The StarNET Instructional Resources Workgroup identified some short term goals that include the cooperative purchasing of some of the software presently used in a number of districts.
- Mi PHY data collection continues. The 7<sup>th</sup> grade is complete. Data for 9<sup>th</sup> & 11<sup>th</sup> grades is yet to be collected.
- School report cards have been posted, except for the High School. The Elementary and Middle Schools scored composite grades of A.
- A group of teachers from all schools will be meeting to study the book "Failure Is Not An Option". Mr. Stoneman and Mrs. Jones visited Stevenson High School in Lincolnshire, IL to view how a school has put the information on professional learning communities into practice. Dansville's group will meet in the summer and continue throughout the school year.

### Elementary School

Principal Faith Norman reported:

- Michigan week is the week of May 23. The Elementary is having an open house Thursday May 22<sup>nd</sup> from 6-7 pm.
- The 4<sup>th</sup> grade Mackinac trip is May 29 – 30, 2008.

- The Elementary received an A on Ed YES! report card.
- Mary Warfle, Resource Room teacher, was selected as the “2008 Stephen Tsai Educator of the Year” award from the Michigan Autism Society.
- The Elementary fundraiser raised \$9000 for the school. This money will be used for special events.
- Kindergarten Roundup was May 9<sup>th</sup>. We expect 70+ students to start kindergarten in the fall.
- The Literacy Breakfast is being held on June 3, 2008 in the Elementary gym.

## **Board Reports**

### *Transportation Committee Update*

Item #3 from Board agenda was moved for discussion.

- Proposed  $\frac{3}{4}$  mile non-transportation area, except for those students who live on the state road (M-36) and without sidewalks (west of Dakin on M-36).
- Enforced “visible responsible person” at home for K-3 students.
  - Letter or notification to repeat offenders
- Maximum of 2 drop-off locations for each student. A possible exception on the days of early release.
- “No Parking” in front of the Middle School during bus unloading and loading times.
- A formal policy will be presented to the Board at the June meeting.

### *Finance Committee Update*

Mr. Stoneman reviewed the May 14, 2008 Finance Committee Meeting and detailed potential savings options.

### *Evacuation Plan Update*

Mr. Stoneman is actively attending monthly meetings at the Ingham County Sheriff’s Department to help standardize response procedures throughout Ingham County. Mary Clinton stated the current plan the district has is adequate for right now and can be updated as Mr. Stoneman and the district receive feedback and direction from the Sheriff’s Department.

### *Facilities Committee Update*

No updates

## **For Action**

- Motion by Mary Clinton, seconded by Dan Pheils and Charlie O’Rourke to approve the Consent Agenda Items #1, 5, 6, 7, 8
  - 7 yes, 0 no – **motion passed**
- Motion by Dave Lilly, seconded by Phil Minshall to approve Consent Agenda Items # 2, 3, 4
  - 6 yes, 0 no, 1 abstain – **motion passed**
- Motion by Charlie O’Rourke, seconded by Mary Clinton to approve the Business Services Agreement with Ingham ISD effective July 1, 2008.
  - 7 yes, 0 no – **motion passed**
- Motion by Dan Pheils, seconded by Dave Lilly to accept the one-time occurrence offer of the Voluntary Severance Plans from four teachers, allowing that this number is below the minimum required of five as specified in the Voluntary Severance Plan contract.
  - 7 yes, 0 no – **motion passed**

- Motion by Mike Kapp, seconded by Dave Lilly to support the approval of Ingham Intermediate School District's Budget Resolution.
  - 7 yes, 0 no – **motion passed**
- Motion by Dave Lilly, seconded by Mike Kapp to accept the curriculum that has been developed by the CACC staff and grant math credit to the CACC students for completion of the math embedded in the programs along with the supplementary statistics lessons developed for each program.
  - 7 Yes, 0 no - **motion passed**

#### Discussion Items

##### School of Choice Policy

The first draft the policy was reviewed, discussed and edits suggested. A policy will be presented to the Board at the June meeting for adoption.

##### School Credit Card(s)

Mr. Stoneman is meeting with ISD Business Office personnel and will have more information at the June meeting regarding the processes and controls of the PCards.

##### General Transportation Policies

A draft policy will be reviewed at the June Board meeting.

##### Exercise Recall for those teachers notified of lay-off

- This discussion item was moved to action item
  - Doing this allows for stability for teachers and also allows the Elementary to post the literacy position.

Motion by Mike Kapp, seconded by Dave Lilly to recall teachers notified by layoff

- 7 yes, 0 no – **motion passed**

#### Other matters

The meeting was adjourned at 10:10 pm

Respectfully submitted,

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Dan Pheils, Secretary