

**DANSVILLE SCHOOLS**  
**Board Meeting Minutes**  
**September 21, 2009**

A regular meeting of the Dansville Schools Board of Education was called to order at 7:01 p.m. by President Mike Kapp.

Members Present: Mary Clinton, Carolyn Jones, Phil Minshall, Charlie O'Rourke, Dan Pheils, Dave Lilly, Mike Kapp

Administrators: Ron Stoneman, Faith Norman

Pledge of Allegiance

Public Participation

Steve Dougan, Board of Commissioners, gave an update of the Juvenile Justice millage, detailing how funds are used; the detention center, Ingham Academy and in/out of state placements.

Special Presentations

None

Board Reports and Correspondence

Superintendent's Report:

- All topics will be presented during discussion items.

High School Report

- The High School report is available on the school website

Middle School Report

- The Middle School report is available on the school website

Elementary School

Principal Faith Norman reported:

- The Elementary School has 388 students enrolled, with 63 being kindergarteners. The Elementary also has 67 school of choice students.
- The 3rd first grade class is currently resident in the Spanish room. The Spanish teacher is working from a cart, going room to room. A November 1 completion for the new room is anticipated.
- Full day/every day kindergarten is on schedule. The Elementary feeds approximately 330 students within 50 minutes. 35% of Elementary students are free and reduced lunch, which is much higher than last year.
- Susan Provancale was offered the Literacy teaching position She has 22 years experience in education.
- The Elementary celebrated Constitution Day on Sept 17 with a presentation by local veterans. Each class got new flags.
- President Kapp complimented Mrs. Norman on the elementary newsletter.

### Board Reports

Superintendent Stoneman requested the Transportation committee be reinstated and to schedule a meeting on 9/22/09 at 5:30 p.m for a policy review.

Finance Committee Update – The Finance, Budget and Personnel Committee met on 9/14/09. During that meeting the group brainstormed ideas to help reduce the school deficit. The committee felt the need to wait for the state to determine the amount of per pupil reduction. Superintendent Stoneman is meeting on 9/30/09 with the administrators to discuss the ideas presented at the Finance, Budget and Personnel committee meeting.

Evacuation Committee Plan – The district is currently utilizing the county-wide plan and recommendations. Maintenance Supervisor LaValle Lamphere is attending the monthly SafeSchool meetings at the Sheriff Department to keep the district updated and current with changes.

Facilities Committee Update - A meeting is scheduled on 9/22/09 at 6:00 p.m. in the Elementary Library. Kent Phinney from Kingscott will be attending to help discuss various options the district in regards to the facilities, Also attending will be Janet Yachim from the ISD to discuss the district outstanding debt.

Superintendent Evaluation Committee - A meeting is scheduled on 10/5/09 at 6:00 p.m. in the Elementary Library.

Policy Committee – A meeting is scheduled on 10/12/09 at 6:30 p.m. in the Elementary Library.

DESPA Negotiation Committee – No meeting scheduled and negotiations are on-going.

### For Action

Motion by Charlie O'Rourke, seconded by Phil Minshall, to approve the Consent Calendar Items 1 - 10

- 7 yes, 0 no, 0 absent
  - **Motion passed**

Vice President Clinton questioned the transportation routing system payment and the length of the contract. Superintendent Stoneman stated it was a 3 year contract.

Motion by Phil Minshall, seconded by Dave Lilly, to approve release time bible class for 2009-10 school year.

- 7 yes, 0 no, 0 absent
  - **Motion passed**

### Discussion

1. Budget Revision
  - a. 2007-08 fund balance was \$289,000 and with a variance of \$169,000 from 2008-09 added to our general fund the district now has \$458,000. This total fund equity is 6%, which is still under the recommended 10 - 15% fund equity schools should have.

- b. The Business Services from the ISD have helped standardize accounts and manage funds more accurately.
  - c. The Board decided to wait to schedule a budget revision until after October 1, 2009. After that date, they will have a more accurate figure of the per pupil reduction.
2. School Elections
- a. Superintendent Stoneman stated Bev Bonning from Thrun Law Firm provided a worksheet detailing the process of moving to November elections. The Board plans to adopt a resolution authorizing the Superintendent to publish the notice of moving the annual election to November of each year.
  - b. The community will be advised of the extension of board terms until December.
3. December Board meeting date
- a. The December regular meeting is scheduled during Christmas break. Superintendent Stoneman suggested to move the meeting to December 14, 2009. The Board approved the date change. The district will modify the schedule on the website.
  - b. The January Board meeting is scheduled on January 18, 2010 which is Martin Luther King Jr. Day, and school is not in session. Superintendent Stoneman suggested to move to the meeting to January 25, 2010. The Board approved the date change.
4. Assistant Coaching positions
- a. November 2nd is the beginning of the next sport season and the Board will need to determine before that time whether or not to proceed with changing the assistant coaching positions to non-compensated positions.
5. 8<sup>th</sup> Grade Trip
- a. Superintendent Stoneman read a letter from teacher Jessica Doepker requesting approval for the annual 8<sup>th</sup> grade trip to Washington D.C. The date of the trip is May 5 – 9, 2010. The cost is \$599 per student, which is no increase over 2009.
  - b. This item will be brought to the board in October for action.

#### Other Matters

Carolyn Jones asked for clarification regarding the Special Education teacher hired in the Middle School. Principal Jones presented Greg Shaw as that teacher during the August meeting. Mr. Shaw obtained full-time employment in another district since then. Mrs. Kelli Helgeson was hired in his place.

General funds can not be used to fund the annual Holiday breakfast, which will be December 18. The Board suggested investigating other options to reduce costs and fund the breakfast.

Superintendent Stoneman asked the principals to communicate with their staff regarding payment for classroom appliances. Rates will be established.

Motion by Mary Clinton, seconded by Dave Lilly to go into closed session to discuss DESPA negotiations.

**Roll call vote**

Phil Minshall - yes

Carolyn Jones - yes

Mary Clinton - yes

Charlie O'Rourke - yes

Dave Lilly - yes

Dan Pheils - yes

Mike Kapp – yes

**Motion passed unanimously**

The Board reconvened to open session at 8:23 p.m.

General discussion ensued on transportation policy.

The meeting was adjourned at 8:43 pm.

Respectfully submitted,

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Dan Pheils, Secretary